



Employment Application

Thank you for seeking employment with Insignia Salon. Qualified applicants over 18 years old are considered regardless of race, creed, color, sex, religion, national origin, age, disability and any other reason protected by law.

POSITION APPLYING FOR	
Title	Salary Desired:
Referred By:	Date Available:

PERSONAL DATA	
Name _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 5px;"> Last First Middle [or Maiden Name] </div>	
Address _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 5px;"> Street City/State Zip Code </div>	
Previous Address if less than 2 yrs. <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 5px;"> Street City/State Zip Code </div>	
Phone (____) _____ Social Security _____ Date of Birth _____	
Email _____ Cosmetology License # _____ Referred By _____	
Educational History (Circle all that apply): High School College/University Graduate School Vocational/Technical School	

WORK HISTORY		
Salon or Employer Name and Address	Dates Employed	Name of Last Salon Owner or Supervisor
1	From _____	
	To _____	May I Contact? _____ Phone Number: _____
	Booth Rent, Commission, Hourly, or Salary? (PLEASE CIRCLE) What is your annual Salary? \$ _____	
	Weekly Booth Rent \$ _____ Commission Pay \$ _____ per _____ Hourly Wage \$ _____ Salary \$ _____ per _____	
2	From _____	
	To _____	May I Contact? _____ Phone Number: _____
	Booth Rent, Commission, Hourly, or Salary? (PLEASE CIRCLE) What is your annual Salary? \$ _____	
	Weekly Booth Rent \$ _____ Commission Pay \$ _____ per _____ Hourly Wage \$ _____ Salary \$ _____ per _____	
3	From _____	
	To _____	May I Contact? _____ Phone Number: _____
	Booth Rent, Commission, Hourly, or Salary? (PLEASE CIRCLE) What is your annual Salary? \$ _____	
	Weekly Booth Rent \$ _____ Commission Pay \$ _____ per _____ Hourly Wage \$ _____ Salary \$ _____ per _____	

[over]



In the past seven years:

- Have you been convicted of or plead guilty to any criminal felony offense? " Yes " No
 Have you been released from confinement following a conviction for any criminal felony offences? " Yes " No
 Are you presently charged with any felony violations of law? " Yes " No

If your response to any of the preceding three questions was **YES**, give the date, place and nature of each such conviction or pending charge. (The existence of a conviction or pending charge will not necessarily preclude you from employment. The nature of the crime and its relationship to the position applied for, the degree of rehabilitation and the time elapsed since the crime or release from confinement will all be considered.)

(Explain) _____

PROFESSIONAL REFERENCES		
Name	Address	Phone

EMERGENCY CONTACT:

Name _____ Phone # _____ Relationship _____
 Name _____ Phone # _____ Relationship _____

ACKNOWLEDGMENT AND CONSENT STATEMENT

I hereby state that the information given by me in this application is true in all respects. I agree that if I am employed and the information is found to be false in any respect, I will be subject to dismissal without notice at any time. I hereby authorize my former employers to release information pertaining to my work record, my work habits and my work performance while in their employ. I will read and abide by the rules outlined in any procedures manual that I may receive.

I understand and agree that, if I am offered employment by **Insignia Salon**, my employment will be for a duration of at least one year beginning with a six month probationary period. After such time, the right to terminate the employment relationship by either party can be granted with an advanced notice of two weeks.

Applicant Signature

Date